



Norman, Muriel & Grant Geck GRANT APPLICATION FORM

**Please complete the contact information & grant application,
sign and return with required documentation.**

ELIGIBILITY & USE OF FUNDS:

- (a) Funds shall be used for projects that encourage and promote **Community, Beautification, Enhancement, or Involvement in the Town of Kelvington**
- (b) Annual distribution shall be at the **discretion of council**, and occur **after May 1** each year
- (c) Council may retain all or a portion of funds each year, at their discretion, to use towards projects that fall under the scope of this policy, or to place in reserves towards a larger project
- (d) **Application** can be made to the committee **from June 1- April 30**
- (e) Grants will only be awarded to those who provide **proof of matching funds** for their project.
- (f) Applications will be reviewed and **Allocations will be issued by June 30**
- (g) Project **must be located in or take place in** the Town of Kelvington
- (h) The **Town of Kelvington and the NMG Geck Estate must be publicly recognized** upon approval of funding. Proof must be provided with grant follow up.



CONTACT INFORMATION

Applicant/s name:	
Contact person/s	
Postal address	
Email address:	
Telephone no.:	
Project title:	
Total projected cost:	\$
Other funding amounts to date:	\$
Amount sought:	\$



GRANT APPLICATION

Please address each of the following criteria in your application

1. Project Outline

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2. **Summary** Describe how the proposed project would impact the beautification, involvement or enhance the Town of Kelvington

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3. Timeframe: Please provide a timeframe/timeline and milestones for your project – be realistic and demonstrate how you intend to achieve the objectives within the timeframe.

Empty response area for question 3.

4. Participation Your target audience: Who/what is your target audience for this project?

Empty response area for question 4.



5. Acknowledgement Please provide details on how the Town of Kelvington & The Geck Estate will be acknowledged if funding is provided for your project

6:Evaluation: How will you measure/assess the success of your project (e.g. number of participants, media coverage etc.)?



7. Further information for the Committee & Town Council's consideration.

Is there anything additional you'd like to convey to the Town Council?

_____ (NAME)

_____ (POSITION)

_____ (SIGNATURE)

_____ (DATE)

- Completed contact information & application with proof of matching contributions and supporting documentation can be dropped off at the Kelvington Town Office by April 30th, 2021.
- Application will be accepted in person or by mail, email or fax
- Applications will be reviewed by the NMG Geck Committee by May 31, 2021
- Final approval of committee recommendations will be made at the Regular meeting of Kelvington Town Council on June 7th, 2021