

**The regular meeting of the Council for the Town of Kelvington was held at the Kelvington Legion Community Center at 208 First Ave W.**

**On Monday December 14<sup>th</sup>, 2020**

**Present:** Mayor: Greg Standish, Janice Housden, Janet Demmans, Garry Sutter, James Perron, Faye Patrick & Alton Ross  
 Administrator: Melissa Purdy

**Absent:**

**Call to Order:** A quorum being present, Mayor Greg Standish called the meeting to order at 5:30 pm

**Agenda**

20/299

**F. Patrick** *“That the agenda of December 14<sup>th</sup>, 2020 be adopted as presented.”*

Carried

**Minutes**

20/300

**J. Housden** *“That the minutes of regular meeting November 23<sup>rd</sup>, 2020 be adopted as presented.”*

Carried

**Accounts**

20/301

**J. Perron** *“That the general accounts payable totalling \$70,056.92 and the November payroll accounts, direct deposit from #76-85 and cheque #291-301 totalling \$34,222.39 as annexed hereto and forming part of these minutes be approved for payment.”*

Carried

**Report**

20/302

**J. Demmans** *“That the council accept the admin report & November time sheet as presented.”*

Carried

**Office Closure**

20/303

**J. Demmans** *“That the council authorize the CAO to take holidays from December 24<sup>th</sup> to Dec 29<sup>th</sup>, 2020 AND THAT the office will be closed.”*

Carried

**2021 Appointments**

20/304

**J. Housden** *“That the following committees of Council be established:.”*

2021 Committees of Council							
Council Committees	Greg Standish	James Perron	Alton Ross	Garry Sutter	Janet Demmans	Janice Housden	Faye Patrick
Fire Department				X			X
Heritage Arts & Culture		X			X		X
Transit Bus Board				X		X	
Rec Board			X		X		
Admin Building	X					X	
HR Committee	X		X		X		X
Swimming Pool		X			X		
NEATPC				X			
Nut Lake WS	X						
Rec Arena	X						
EDTC	X	X	X			X	X

2021 Committees of Council							
Council Committees	Greg Standish	James Perron	Alton Ross	Garry Sutter	Janet Demmans	Janice Housden	Faye Patrick
Airport Committee	X					X	
Geck Bequest		X					X
Clean up Standards			X		X		X

Carried

**M.O.S. Convention**

20/305

**J. Housden** *“That the CAO register 2 attendees for the SUMA Convention from February 7-10, 2021.”*

Carried

**Tenders**

20/306

**A. Ross** *“That the council accept the tender as presented from BTCL Construction for 4.39/sqft for approx. 15,300 sqft for the 2021 road repair project.”*

Carried

**Performance Appraisals**

20/307

**G. Sutter** *“That the council accept the 2020 employee wage increase as presented and set the maximum wage increase at 3% for 2021 following the performance management policy.”*

Carried

**Remuneration**

20/308

**J. Perron** *“That the council accept the council remuneration for 2020 as presented and annexed hereto and forming a part of the minutes.”*

Carried

**Council Meeting Dates**

20/309

**J. Housden** *“That the council approve proposed council meeting dates for 2021 as presented and annexed hereto forma part of the minutes.”*

Carried

**ESA**

20/310

**G. Sutter** *“That the council accept the draft phase 2 environmental site assessment as presented by Pinter engineering.”*

Carried

**Policy 2020-009**

20/311

**F. Patrick** *“That the Council accept Municipal Email Account Policy 2020-009 as presented.”*

Carried

**Email Poll**

20/312

**J. Demmans** *“That the council accept email poll dated December 1, 2020 to send Kevin & Rory to H2S Alive training at Yorkton on December 14 with all expenses paid by the Town AND THAT the poll be annexed hereto forming a part of the minutes.”*

Carried

**DBR**

20/313

**J. Housden** *“That the council accept the 2021 fee schedule and annual retainer from G.K.Plus for*

*the 2021 board of revisions.”*

Carried

**Bylaw Enforcement**

20/314

**J. Demmans** *“That the council accept the 2021 fee schedule from B&B Enforcement for the 2021 year as presented.”*

Carried

**Correspondence**

20/315

**J. Demmans** *“That the CAO file the correspondence in the appropriate manner.”*

Carried

**Adjourn**

20/316

**G. Sutter** *“That the meeting be adjourned at 7:40 pm.”*

Carried

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date approved