

**The regular meeting of the Council for the Town of Kelvington was held via  
Conference Call on Monday April 6<sup>th</sup>, 2020**

**Present:** Mayor: Tracey Sauer, Janet Demmans, James Perron, Garry Sutter, Janice Housden,  
Brenda Patrick, Greg Standish  
Administrator: Melissa Purdy

**Absent:**

**Call to Order:** A quorum being present, Mayor Tracey Sauer called the meeting to order at 5:30 pm

**Agenda**

20/104

**B. Patrick** *"That the agenda of April 6<sup>th</sup>, 2020 be adopted as amended, removing the Foreman's Report."*

Carried

**Minutes**

20/105

**G. Sutter** *"That the minutes of regular meeting March 16<sup>th</sup>, 2020 be adopted as presented."*

Carried

**Minutes**

20/106

**J. Perron** *"That the minutes of special meeting March 23<sup>rd</sup>, 2020 be adopted as presented."*

Carried

**Accounts**

20/107

**J. Housden** *"That the general accounts payable totalling \$31,789.69 and the March payroll accounts, from 261-266 totalling \$9698.12 as annexed hereto and forming part of these minutes be approved for payment."*

Carried

**Reports**

20/108

**G. Standish** *"That the administrators report be adopted as presented."*

Carried

**Softener**

20/109

**J. Demmans** *"That the council accept the offer from Dale Mennie to purchase the water softener from the Kelvington legion hall for \$200.00."*

Carried

**CAO**

20/110

**B. Patrick** *"That the CAO be approved to work from home 3 days per week and in office 2 days per week until further notice."*

Carried

**6:14 pm** CAO Melissa Purdy left the meeting.

**6:23 pm** CAO Melissa Purdy joined the meeting.

**CAO**

20/111

**G. Sutter** *"That Melissa Purdy receive a 2% wage increase effective March 20, 2020, as she has completed her 6 month probation as CAO."*

Carried

**2020 Rates**

20/112

**J. Perron** *“That the council postpone the previously scheduled rate increases for water & sewer, Legion hall rates, and landfill charges until October 1<sup>st</sup>, 2020 when the pandemic situation can be reviewed.”*

Carried

**WTP**

20/113

**B. Patrick** *“That the council accept the agreement with Rose Valley, Greenwater Park and the Town of Kelvington as communicated to the Water Security Agency, to share Water Treatment Plant operators and provide mutual aid during the current pandemic situation, should any require.”*

Carried

**Housing Authority**

20/114

**J. Housden**

*“That the council accept Sheila Skaalrud’ application for the Kelvington Housing Authority board of directors.”*

Carried

**Pandemic Plan**

20/115

**G. Standish** *“That the council accept and implement the Pandemic Plan 2020 as presented, effective immediately.”*

Carried

**Assessment**

20/116

**J. Demmans** *“That the CAO make the Assessment roll open to the public by appointment, due to the current pandemic.”*

Carried

**Utility Interest**

20/117

**B. Patrick** *“That the council waive the interest calculation for outstanding utility accounts for the months of March and April 2020.”*

Carried

**Correspondence**

20/118

**G. Sutter** *“That the council acknowledge the correspondence, and request it filed as required.”*

Carried

**Adjourn**

20/119

**J. Perron** *“That the meeting be adjourned at 7:11 pm.”*

Carried

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date approved