

The regular meeting of the Council for the Town of Kelvington was held in the Council Chambers on Monday January 20th, 2020.

Present: Mayor: Tracey Sauer
Councillors: James Perron, Janet Demmans, Garry Sutter, Janice Housden, Greg Standish
Administrator: Melissa Purdy
Absent: Brenda Patrick

Call to Order: A quorum being present, Mayor: Tracey Sauer called the meeting to order at 5:30 pm

Agenda

20/019

J. Demmans *"That the January 20th, 2020 agenda be adopted as presented."*

Carried

Minutes

20/020

J. Perron *"That the regular meeting minutes of January 6th, 2020 be adopted as presented."*

Carried

Delegation

5:40 pm

Steve Moulding Insurance Matters joined the meeting.

Steve came to present the 2020/2021 Insurance policy to the council and discuss the Towns insurance needs. A few additions were missing from the policy. Steve will ensure the policy is updated as requested.

6:08 pm

Steve Moulding left the meeting.

Delegation

20/021

J. Housden *"That the council accept the 2020/2021 Insurance policy from Insurance Matters as amended with the 2019 additions."*

Carried

Accounts

20/022

G. Sutter *"That the general accounts payable totalling \$35,069.70 and the January payroll accounts, and Council remuneration from 226-238 totalling \$21,718.85 as annexed hereto and forming part of these minutes be approved for payment."*

Carried

Report

20/023

J. Demmans *"That the Admin report be acknowledged and filed."*

Carried

6:25 pm

Foreman Rory Hope joined the meeting.

In Camera

20/024

J. Demmans *"That the Council as a whole go in camera to discuss HR at 6:26 pm."*

Carried

In Camera

20/025

J. Perron *"That the Council as a whole return to regular business at 7:25 pm."*

Carried

7:30 pm

Foreman Rory Hope left the meeting.

Bylaw 4-2020

20/026

G. Sutter *“That Bylaw 4-2020, known as The Fire Prevention Bylaw be introduced and given a first reading.”*
Carried

**Bylaw 5-2020
20/027**

J. Perron *“That Bylaw 5-2020, known as The Assessment Appeal Fee Bylaw, be introduced and given all three readings at this duly convened quorum of council.”*
Carried Unanimously

20/028

G. Standish *“That Bylaw 5-2020 be given a first reading.”*
Carried

20/029

J. Housden *“That Bylaw 5-2020 be given a second reading.”*
Carried

20/030

J. Demmans *“That Bylaw 5-2020 be given a third and final reading and be approved and enacted by council.”*
Carried

7:35 pm ***Mayor Tracey Sauer, and Garry Sutter declared a conflict of Interest regarding the passing of the base tax bylaw amendment, and vacated the council chambers.***
Deputy Mayor Greg Standish became Chair.

**Bylaw 6-2020
20/031**

J. Housden *“That Bylaw 6-2020, known as The Amendment to Base Tax Bylaw 191-11, be introduced and given all three readings at this duly convened quorum of council.”*
Carried Unanimously

20/032

J. Demmans *“That Bylaw 6-2020 be given a first reading.”*
Carried

20/033

J. Perron *“That Bylaw 6-2020 be given a second reading.”*
Carried

20/034

J. Housden *“That Bylaw 6-2020 be given a third and final reading and be approved and enacted by council.”*
Carried

7:40 pm ***Mayor Tracey Sauer & Garry Sutter rejoined the meeting.***
Mayor Sauer resumed her position as Chair.

**Whistleblower
20/035**

J. Perron *“That the council accept the whistleblower flowcharts as presented with spelling corrections.”*
Carried

**Policy 2020-004
20/036**

J. Housden *“That the council accept the Progressive discipline Policy 2020-004 as presented.”*
Carried

**Policy 2020-003
20/037**

G. Standish *"That the council accept the Performance Management Policy 2020-003, and wage increase calculations as presented."*

Carried

Performance Appraisals

20/038

G. Standish *"That the council accept the 2019 employee appraisals as presented and set the maximum wage increase at 3% for 2020, retro to January 1, 2020 for those employees eligible."*

Carried

Office Closure

20/039

J. Housden *"That the council approve office closure for Monday January 27th, 2020 from noon-4pm to facilitate an annual staff meeting."*

Carried

Day in Lieu

20/040

G. Sutter *"That the council approve the CAO to have Friday January 31, 2020 off, in lieu of Sunday February 2, 2020 to attend SUMA."*

Carried

Remuneration

20/041

J. Perron *"That council accept the 2019 Council remuneration as presented."*

Carried

Workshop

20/042

J. Perron *"That the CAO and any available councillors attend the free Voluntary Regional Co-operation workshop being held in Kelvington, February 25, 2020."*

Carried

SWWA

20/043

G. Standish *"That the council approve sending 2 Public Works employees to attend the SWWA convention November 4-6, 2020 with all hotels and expense being paid by the town."*

Carried

Regional water

20/044

J. Demmans *"That the CAO and 1 councillor attend the Regional Potable Water meeting being held in Preeceville, January 30th, 2020 from 6:30-8:30 pm."*

Carried

Correspondence

20/045

J. Demmans *"That the council acknowledge the correspondence and file as required."."*

Carried

Adjourn

20/046

J. Perron *"That the meeting be adjourned at 8:40 pm."*

Carried

Mayor

Administrator

Date approved